

PARISH COUNCIL OF NEWLANDS

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 3 SEPTEMBER 2020 VIA A ZOOM TELECONFERENCE COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr F Tingle (Chair)	(P)	Cllr O Barneveld	(P)
	Cllr A Berry		Cllr A Carden	(P)
	Cllr D Crichton	(P)	Cllr A Kirby	(P)
	Cllr J Parry	(P)	Cllr L Price	
	Cllr M Read (until 7.50pm)	(P)		

Also present was Tony Daniells, Clerk to the Council..

- 018/21F Apologies:** Apologies were received from Cllr L Price.
- 019/21F Declarations of Interest:** Cllr M Read declared a personal interest as a Ward Member for Winchester City Council.
- 020/21F Minutes of the Previous Meeting**
The minutes from the Finance Committee Meeting dated 2 July 2020 were received. **It was unanimously RESOLVED that the minutes of the Finance Committee meeting be accepted as an accurate record and were duly signed by the Chair.**
- 021/21F Public Participation:** There was no requirement for a public session. During this time, Councillors discussed the possible need for additional staff to carry out open space management and the increase in spending on salaries as a result. This would need further consideration by both the Amenities Committee and the Finance Committee. There was general agreement in principle to this suggestion and to include in the budget for 2021/22 for consideration. The Committee considered the timetable for the budget process.
- 022/21F Correspondence:** There was no correspondence to receive.
- 023/21F Finance**
a) Internal Audit: The Clerk informed the Committee that he would be meeting with the Internal Auditor on Friday 5 September for her to complete an audit. He also advised that the deadline to approve the Annual Audit Report was 31 August. **NOTED.**
- 024/21F 2021/2022 Budget**
a) Committee suggested that any surplus income from 2020/21 should be carried forward to 2021/22 to offset any increase in the Precept and increase in employment of a Clerk.
Cllr M Read left the meeting at this point as his internet connection was breaking up.
In the discussions, Councillors covered
- Additional budget headings to add or delete. The suggestion was to add CCTV for installing around the Town Park. street signage for a welcome signs, and speed/safety signage or equipment. Alternatively, Speedwatch could be used if agreeable.
 - A heading for election expenses should be added to build up a fund for the 2023 election
 - Seating may need to be provided once open space was adopted.
 - Something should be provided for older youths such as BMX track or Youth Club. Other Councils funded youth workers to facilitate this and supplement this with volunteer support. Another suggestion was to use a unit on the Industrial Park for youth activities. Council could subsidise this for residents.
 - Additional bus shelters may be needed depending upon bus routing. The Clerk would enquire who paid for and owned the existing shelters.
 - Bins and the cost to empty was also considered
 - Open space costs would also need to be included as would any costs associated once highways were adopted. This would be considered further at the next Amenities Committee in October.

- The tax base was usually made available at the start of December. This would then allow the Band D equivalent rate to be determined.
- A community event could again be held at Christmas
- **It was unanimously AGREED that these discussions were taken forward to the next meeting of this Committee in November where the budget would be drafted.**

025/21F Other reports: The Clerk advised that there would be increased costs for cleaning the Community Hall between each booking. This was due to the need for a Covid clean of all surfaces. These costs should be met by Hall income.

026//21F **It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

The meeting closed at 8.46 pm. The next Finance Committee meeting will be held on Thursday 5 November 2020.