

THE PARISH COUNCIL OF NEWLANDS

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 16 APRIL 2020 USING A SCHEDULED ZOOM VIDEO CONFERENCE CALL COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr D Crichton (Chair)	(P)	Cllr O Barneveld	(P)
	Cllr A Berry	(P)	Cllr A Carden	(P)
	Cllr A Kirby	(P)	Cllr J Parry	(P)
	Cllr L Price	(P)	Cllr M Read	
	Cllr F Tingle	(P)		

Also on the call were C/Cllr P Stallard, D/Cllrs N Cutler, T Evans and C Brook and Tony Daniells, Clerk to the Council.

153/20C Apologies: Apologies were received from Cllr M Read.

154/20C Declarations of Interest: There were no Declarations of Interest made at this time.

155/20C Minutes

The minutes from the Council Meeting held on 20 February 2020 were received. **It was RESOLVED by a majority that the minutes of the council meeting be accepted as an accurate record and were duly signed by the Chairman.**

156/20C Public Participation

There was no requirement for a public session.

157/20C County and District Councillors Reports

a) C/Cllr P Stallard had previously provided a written report and this is appended to these minutes. The report focused on the Coronavirus emergency. C/Cllr Stallard added to her written report by advising that

- HCC Cabinet were meeting almost daily;
- Over 500 schools remained open during the lockdown to take vulnerable children and those of key workers;
- There was a multi-agency support hub for young people. The number of calls was expected to increase as the County came out of lockdown;
- Restriction preventing use of senior bus passes after 9.30am had been relaxed and
- Two Children's Homes had been closed due to staffing issues. Alternative arrangements were in place and HCC were coping;

Cllr Crichton asked if HWRC's could reopen and Cllr Berry referred to fly tipping outside of the Waterlooville HWRC. He also advised of a local nursery would take children during the crisis.

b) Apologies were received from D/Cllrs A Clear, J Clementson and M Read.

D/Cllr N Cutler spoke first and reported that

- WCC had 85% of staff working;
- Waste collections were being maintained and use of bonfires were being discouraged;
- To use 999 for emergencies but to also dial 55 if the caller was unable to speak;
- Volunteer help groups had been established and WCC were supporting vulnerable people with food parcels
- Grants had been given to help businesses and
- WCC Priorities were to keep fundamental services running;

Cllr Price advised where other grants could be obtained and D/Cllr Cutler advised of what was being done to take advantage of these

D/Cllr T Evans reported that £3.4m had been given out in grants to businesses. The April edition of Parish Connect was due out with help telephone numbers and a poster for Notice Boards.

158/20C Organisational Emergency Planning

The Clerk spoke of the need to consider operational matters if Council were unable to meet. These covered Council meetings including the Annual Council meeting, delegation of authority, staff working arrangements, payment of expenditure, management of Newlands Hall, planning applications and communication with the community.

The meeting was adjourned at 7.57pm to allow Councillors to show their appreciation for the NHS. The meeting reconvened at 8.06pm

The Chairman advised of an agreement with WACA to manage the Community Hall and this agreement would continue. There was some limited work ongoing at the Industrial Park but other work had stopped.

It was AGREED that the Council would continue to meet via teleconferencing. The Annual Council meeting could not be held this was and would be held in obedience with Chairs remaining in situ until May 2021 unless Council opted otherwise. As Council were to continue to meet, arrangements for the operational aspects of the Council were now irrelevant.

159/20C Parish Matters

- a) Development Matters and Road Adoptions: Apart from that work referred to earlier, there was no other work progressing on the Development. Cllr Carden asked that the contractors maintained their areas during the lockdown period. The Chairman asked that any matters that needed to be addressed were informed to either himself or The Clerk to take up with Grainger. **NOTED.**
- b) Community Plan: The WCC Community Development Officer had approached the Council to ask if they would support the Development of a Community Plan. This would be led by the community and cover non planning matters important to the community as it developed. **It was unanimously RESOLVED to support the development of a Community Plan for Newlands.**

160/20C Communications

- a) Parish Connect: The March issue of Parish Connect from WCC had been previously circulated. There were no comments or questions raised. **NOTED**
- b) Website: The Clerk was still having difficulties with Wordpress. He would contact Cllr Parry for assistance. He also advised that payment to LCN who hosted the website would only be taken from a charge card. He would request that Finance Committee approved use of a charge card on the General account. **NOTED.**
- c) Newsletter: The newsletter had been printed but was being held as it was not considered an essential business to distribute. The newsletter did not contain time sensitive copy. **NOTED.**

161/20C Aquind Proposal: A preliminary hearing due to be held in Cosham on 22 April has been postponed. Cllr Berry advised that the route would now avoid Denmead Village. **It was RESOLVED by a majority that the Chairman would attend the hearing as an approved duty when a new date was given.**

162/20C Outside Bodies

- a) WoW Forum: the meeting had been held in Newlands and the minutes distributed. **NOTED.**
- b) WACA Trustee: WACA had asked if a Councillor was prepared to serve as a Trustee on its Board. This was held over until the next meeting. **NOTED.**

163/20C Finance

- a) Orders for Payment: **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 12) should be APPROVED in the sum of £86.39 including VAT and that £1,088.78 of receipts are noted. Further payments of £3,227.06 (including VAT) made since the last orders of payment were RATIFIED.**
- b) Bank Statement: The February and March bank statements had been previously circulated. The statements were reviewed and the balances as at 29 February and 31 March 2020 were agreed. The statements were signed at the meeting by the Chairman. **NOTED.**
- c) Accounts: The accounts to 31 March 2020 had been previously circulated. **NOTED.**

The meeting closed at 9.00pm
The next meeting will be held on 21 May 2020

Please note minutes of meetings are published as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.

A Coronavirus Special

Help for Unpaid Carers

Recognising the additional pressure that current conditions may be placing on people who help to look after a loved one, Hampshire County Council is reminding informal (unpaid) carers that there is help and advice available to support them and the individuals they help to care for, including planning for unforeseen emergencies

All informal carers are urged to prepare an emergency plan, which outlines how the person they support can be cared for if they need to self-isolate or are taken into hospital. Information about emergency planning for carers, including an outline plan that carers can complete, is available online from the [Princess Royal Trust for Carers in Hampshire](#) at <https://carercentre.com>. Carers can also call Emergency Planning for Carers on **0800 169 1577** – available 24 hours a day.

If a carer is someone's only source of support and there are no other relatives, friends or neighbours who can help in their place, the carer's emergency plan should include making the person they care for aware of the new [Hantshelp4vulnerable](#) helpline: **0333 370 4000** (calls are charged at the local rate). Set up in response to the Coronavirus pandemic, the helpline is available seven days a week, from 9.00 am to 5.00 pm, for vulnerable people who need urgent assistance with food and household supplies, collecting medication or are at risk of loneliness.

Advice for carers is available from the Hampshire Carers' Support and Dementia Advisor Service provided by [Andover Mind](#). While face-to-face support is currently unavailable, people can still contact the service online at <https://www.andovermind.org.uk/accessingourservices/> or by phoning **01264 332297** to leave a message requesting a call-back. This service is available to all carers aged 18 years or over, regardless of the needs of the person they care for.

Access to a range of other support and resources is available through [Connect to Support Hampshire](#) - www.connecttosupporthampshire.org.uk - the County's one-stop online directory where carers can find information about local services in their area as well as how to arrange a carer's assessment with their local authority to identify what support they might need and how to obtain it.

The Connect to Support Hampshire website includes a dedicated Coronavirus resource page with links to information specific to carers, such as the latest [Government guidance for those who provide unpaid care to friends or family](#).

Support for Hampshire bus operators & Senior Citizens during Coronavirus outbreak

As people heed advice to stop non-essential travel and bus passenger numbers drop across the country, Hampshire County Council has confirmed it will support Hampshire's bus operators during this time by continuing bus subsidy, concessionary fares, and home to school transport payments where students use bus services. Government figures show that travel by all forms of public transport has dropped by at least 75% as people play their part in reducing the spread of Coronavirus and stay at home.

The County Council will also provide financial assistance in a different way to those contractors who provide taxi and minibus journeys for Home to School Transport purposes, through the payment of a retention rate.

In addition, in response to supermarkets offering priority opening hours for senior citizens, the County Council recently [relaxed all restrictions on the Concessionary Travel scheme](#) so that older people can travel by bus using their free pass before the usual 9.30 am threshold.

County Councillor Grants

Hampshire County Council has increased the annual grant available for **local projects**, initiatives and organisations allocated by each County Councillor, and brought forward the window for applications in response to the Coronavirus outbreak. Funding is decided by individual County Councillors who know their local areas well and have a good understanding of where one-off financial support, at a time like this, can really make a difference. Each County Councillor has a total of £10,000 for use in their Division, and grants are available from £100. The scheme is now open. Full details are available at: <https://www.hants.gov.uk/community/grants/grants-list/county-councillor#step-2>

Supporting Hampshire's Economy during the Coronavirus outbreak

Hampshire County Council's Economic Development team is working with partners to engage with and support Hampshire businesses as restrictions on travel and movement due to the Coronavirus pandemic hit businesses across the County. Our current focus is on supporting local businesses in interpreting and accessing the various forms of Government support available, particularly as certain sectors such as tourism and leisure, which generate a significant proportion of jobs in Hampshire, have suffered loss of business overnight.

Support and advice for businesses is available on a range of issues including:

- Job Retention Scheme
- Business Interruption Loan Scheme
- Self-Employed Income Support Scheme
- Business Rate holidays for nurseries and the retail, leisure and hospitality sector
- VAT and Tax payments
- Cash grants for retail, hospitality and leisure businesses
- Extension of Business Improvement Districts (BIDs) arrangements

More details of the various forms of national support available for businesses in response to the Covid-19, including funding support schemes for businesses, can be accessed at <https://businesshampshire.co.uk/support/covid-19-support/>

Hampshire Domestic Abuse Service

Hampshire's Domestic Abuse Service is continuing to provide help to people experiencing domestic abuse via telephone, email and online. The telephone helpline can be accessed on 03300 165 112 and will be staffed from 11.30 am to 2.30 pm Monday to Friday. A face to face support option is not available during this time but **access to refuge, for those with urgent needs, will still be available 24/7.**

If you are in immediate danger, or know someone who is, call 999 and ask for the police, who are continuing to respond to emergency calls. In an emergency if you are unable to speak - dial 999 and then enter 55. This will transfer your call to the relevant police force who will assist you without you having to talk.

ManKind - <https://www.mankind.org.uk/> - is a confidential helpline for male victims of domestic abuse across the UK.

Galop - <https://www.galop.org.uk/galop-to-run-national-lgbt-domestic-violence-helpline/> for members of the LGBT+ community. If you are a member of the LGBT+ community, Galop runs a specialist helpline on 0800 999 5428 or email help@galop.org.uk.

Hampshire Trading Standards – Warning

Unfortunately, we are hearing about new scams that Hampshire residents could potentially fall victim to at this time, particularly [on their own doorstep](#). Known coronavirus related scams include:

- People claiming to offer door-to-door or online testing kits. **Residents are warned [not to open the door or place an online order](#).**
- Elderly residents who are self-isolating being targeted for help with shopping. **Only use trusted sources such as friends and families**

- Emails claiming to be from the Government offering a tax rebate to support people through this challenging time. **Online advice available.**
- Retailers overcharging for staple items such as toilet rolls.

To report scams, obtain advice or request a ‘We do not buy goods or services at the door’ sticker, contact our partners at the Citizens Advice Consumer Service on 0808 223 1133. Doorstep Crime can also be reported to Hampshire Police on their non-urgent number 101 or dial 999 if you feel threatened or intimidated.

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