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Date: 12 July 2019

Clerk to the Council: Mr Tony Daniells

You are summoned to attend the PARISH COUNCIL MEETING  
of NEWLANDS PARISH COUNCIL as detailed below:

*Tony Daniells*  
Clerk to the Council

TIME, DATE AND LOCATION	<b>7.30 pm THURSDAY 18 JULY 2019</b> <b>Wellington Vale, Darnel Road, Waterloo, PO7 7TY</b>
MEMBERS:	Cllrs David Crichton (Chairman), Olivia Barneveld, Tony Berry, Adam Carden, Jason Parry, Lewes Price and Fiona Tingle

- 1 Apologies: To receive any apologies for absence
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes: To receive and agree the Minutes of the Council Meeting held on 20 June 2019.
- 4 Public Participation  
The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 County and District Councillors Reports
  - a) To receive a report and any apologies from the County Councillor
  - b) To receive a report and any apologies from the District Councillors
- 6 Vacancies on the Parish Council  
One applications have been received for the vacancies on the Council  
**To consider and determine the applications from Mr Mike Read**
- 7 Council meetings for 2019  
To consider a change of week or day for Council meetings so that it does not coincide with evenings meetings of the Planning Committee at WCC. **To consider and agree day/date change**
- 8 Council Policy  
**To receive updates from Cllr Berry and to consider and adopt the following Policy documents**
  - i. Health and Safety Policy
  - ii. Home Working Policy
- 9 Parish Matters  
Implementation Officer's Report: To receive any report from WCC Implementation Officer on progress and matters arising on the development. **To consider and determine any action.**
- 10 Communications
  - (a) To consider and determine any action on new communications (not covered elsewhere on the agenda)
  - (b) Website: To receive any update on the change of development and hosting provider of a website for Newlands Parish Council. **To agree any action.**
  - (c) Social Media: To consider any update on use of social media (FB and/or Twitter. **To consider and determine action.**

- (d) Virtual Landline: To receive a verbal report from the Chairman on the use of a virtual landline. **To consider and agree action.**

**11** Community Facility: To receive any update

- i. To receive a verbal report from Cllr Berry following a meeting with interested parties in bring the Facility into use.
- ii. To receive any update on the lease agreement and the readiness of the facility for public use.
- iii. To consider a Policy of use of the facility together with charging options
- iv. To consider the need and timing of an Amenities Committee to bring the Facility into use and oversee management of the Facility

**To consider and agree any action.**

**12** Southern Parishes

To note that the next meeting of the Southern Parishes Group will be held on Monday 11 July in Bishops Waltham (Agenda attached) . **To confirm attendance by the Chairman and Clerk as an approved duty.**

- 13** Parish Status: To receive any update on whether Newlands is classified as a rural or urban parish. **To consider and determine any action.**

- 14** Liaison with Outside Bodies: **To consider and agree that the Chairman liaises with the Army for servicemen that will move onto the development and to liaise with Havant BC for matter that arise between meetings of the WoW Forum.**

**15** Finance

- a) Orders for Payment: To consider and approve the Orders for Payment (List 03 previously circulated).
- b) Bank Statements:  
To receive and agree the bank balances (previously circulated) as at 30 June 2019. To confirm the balances and for the Chairman to sign the Statements and Reconciliations.  
**To confirm the Balances and for the Chairman to sign the statement**
- c) Accounts: To receive the Accounts for June 2019. (previously circulated) To consider and determine any action.
- d) Payroll Services: To consider using James Todd and Co for payroll services. **To consider and agree action.**

- 16** **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**

**17** Exempt Business

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There are two items of exempt business relating to personnel matters and the Community Facility.